

SAP Litmos 

July 2020 release notes

SAP Litmos Training Content enterprise edition

Release 2007

THE BEST RUN



SAP Litmos Training Content enterprise edition

The content in this library is only available to customers who have an active subscription to the SAP Litmos Training Content, enterprise edition.

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We are working on translating our courses into various languages in 2020. Under each course description, you will see which language translations are available for that course.

EN - English
SP - Spanish
DE - German
FR - French

To gain access to courses that aren't part of your library, please see your Account Manager.



NEW COURSE



GENERAL UPDATE

Content or functionality has been updated. It's not necessary to reassign new versions to users who have completed the previous version recently. Update enrollment rules and learning pathways with the latest version.



LEGAL UPDATE

The legal content has changed. We recommend you assign learners to the new versions, even if they have recently completed the previous version. Update enrollment rules and learning pathways with the latest version.



TRANSLATION The content hasn't changed, but the course has been translated to a specific language.



New courses



Alcohol and Drug Awareness 1.0 (US)

Learn about the risks and legal responsibilities related to alcohol and drug use in the workplace, and strategies for a drug-free workplace. This course is for all employees, including managers.

 | **25 Minutes** | EN



Connecticut Sexual Harassment

Prevention 1.0 (US)

This course meets requirements for sexual harassment prevention training in Connecticut. Watch video-based content and complete activities to learn legal definitions, types of behaviors, ways to prevent sexual harassment, and how to respond if it occurs.

 | **120 Minutes** | EN



Alcohol and Drug Awareness for Managers 1.0 (US)

This course is guidance for managers about alcohol and drug use in the workplace. Learn ways to implement an alcohol and drug policy, and steps if a worker is affected by alcohol or drugs.

 | **15 Minutes** | EN



Illinois Sexual Harassment

Prevention 1.0 (US)

This course meets requirements for sexual harassment prevention training in Illinois. Explore videos, workplace scenarios, and easy-to-read content to learn legal definitions, types of behaviors, ways to prevent sexual harassment, and how to respond if it occurs.

 | **45 Minutes** | EN

New courses cont.



Illinois Sexual Harassment Prevention for Hospitality 1.0 (US)

This course meets requirements for sexual harassment prevention training for restaurants and bars in Illinois. Explore specific conduct, activities, and workplace scenarios related to the hospitality industry to learn how to prevent sexual harassment and respond if it occurs. This course is for employees and managers.

 | **60 Minutes** | EN



Multitasking Myths 1.0 (Global)

If multitasking is doing two activities at once, surely that's more efficient than doing one? This course examines why people think multitasking is more productive, whether it is and the science behind it, and what you could be doing instead to increase your productivity.

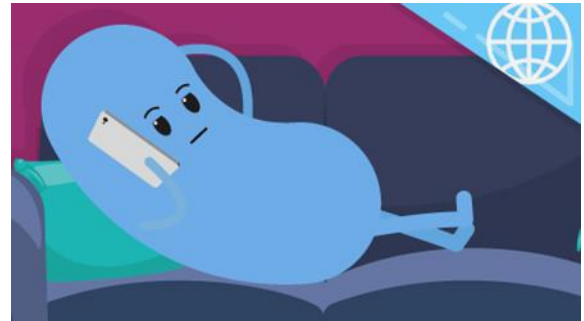
 | **10 Minutes** | EN



Money Motivation Myths 1.0 (Global)

Since money is the motivation to work for most people, surely more money equals more motivation, right? Well, maybe not. This course will examine whether money is really the best motivator, what the alternatives are, and how you can make them work for everyone.

 | **10 Minutes** | EN



Remote Working Myths 1.0 (Global)

Remote working is a relatively new phenomenon that more and more companies are adopting, but it's still an area of works that gets people worried. This course will dispel the myths, uncover the truths, and look how you can make remote working work for you, and for your team.

 | **10 Minutes** | EN

Updated courses



Controlling Violence in Healthcare 3.0 (US)

This course helps employees to recognize and respond to potentially violent situations in healthcare settings. Learn the risk factors for violence, workers' responsibilities in those situations, and the steps that can be taken to control violence.

 | 60 Minutes | EN



Annual Healthcare Compliance Refresher 2.0 (US)

Learn about how a compliance program can effectively establish a culture where healthcare laws and regulations are proactively adhered to. This course also covers major healthcare laws and key components of an effective compliance program.

 | 30 Minutes | EN



Documentation in the Medical Record 3.0 (US)

Accurate and timely medical record documentation is an essential part of healthcare. The medical record verifies that a healthcare facility has provided care; it also communicates with other healthcare professionals involved in a patient's care. Effective documentation is not only a professional obligation for those working in healthcare, it can also serve as a legal document and be used for research. Learn the purposes of documentation, the commonly used formats, and the dos and don'ts of charting.

 | 30 Minutes | EN



Workplace Safety - How Employees Can Ensure a Drug-Free Workplace 3.0 (US)

Substance abuse in the workplace is a serious problem. Workplace safety involves keeping the work environment drug-free. Learn strategies for maintaining a drug-free workplace and steps an employee can take if they suspect or are impacted by substance abuse.

 | 30 Minutes | EN

Updated courses cont.



Workplace Safety - How Managers Can Ensure a Drug-Free Workplace 3.0 (US)

Managers and supervisors play an important role in addressing the risks associated with drugs in the workplace. Learn strategies for implementing a drug-free workplace program, and steps to take if someone in the workplace is affected by drugs.

 | 30 Minutes | EN



Cyber Security Overview 2.0 (Global)

Knowing the important parts of cyber-security is very handy. The majority of us use computers, so it's vital we know how to keep our data nice and safe! This course is all about that. We'll give a great, comprehensive overview of the cyber-security landscape. You'll come away with an understanding of how people can stay protected.

 | 15 Minutes | EN



Habits 2.0 (Global)

You know what habits are. You've probably picked up and dropped hundreds in your lifetime. This quick course will provide you with the information you need to get you on your way to better controlling your habits. All you'll need to bring is some willpower. Find out how to eliminate bad ones and foster good ones with this 60-second course.

 | 1 Minute | EN



Managing Change 2.0 (Global)

Change has an interesting way of affecting people that can often result in resistance. This change management course will help you understand why people fear change so much, and you'll discover some real-world tools you can use to navigate change successfully in your business.

 | 15 Minutes | EN

Updated courses cont.



Understanding Sexual Harassment 2.0 (US)

Whether at home or in the workplace, we can all benefit from becoming better leaders. If you've just been promoted to a management position or if you have been appointed team leader on a project and want to get people working towards a common goal, you need to use leadership skills.

 | 15 Minutes | EN



California Sexual Harassment Prevention for Employees 2.0 (US)

This course has been legally updated to include new California law prohibiting hairstyle discrimination. The course design and user experience has been refreshed. This course provides legal and practical advice on how to prevent sexual harassment in your workplace and respond if it occurs.

 | 60 Minutes | EN



California Sexual Harassment Prevention for Managers 3.0 (US)

This course has been legally updated to include new California law prohibiting hairstyle discrimination. The course design and user experience has been refreshed. This course provides legal and practical advice on how to prevent sexual harassment in your workplace and respond if it occurs. The course replaces California Sexual Harassment Prevention for Supervisors and Managers.

 | 120 Minutes | EN



New York Sexual Harassment Prevention 2.0 (US)

This course has been legally updated to include a revised definition of sexual harassment under New York law. The course design and user experience has been refreshed. This course provides legal and practical advice on how to prevent sexual harassment in your workplace and respond if it occurs.

 | 45 Minutes | EN

New translations



California Human Trafficking Awareness 1.0 | Concientización sobre la trata de personas en California 1.0 (US)

This course is now available in Spanish. Raise awareness and build understanding about human trafficking with this course which meets requirements for human trafficking awareness training for hotel and motel employees in California.

 | 25 Minutes | SP



Preventing Workplace Discrimination and Harassment for Managers 2.0 | Prevención de la discriminación y el acoso en el trabajo para gerentes 2.0 (US)

This course is now available in Spanish. This course covers managers' responsibilities for protecting the organization and its employees from unfair harassment and discrimination.

 | 40 Minutes | SP



Preventing Workplace Discrimination and Harassment 2.0 | Prevención de la discriminación y el acoso en el trabajo 2.0 (US)

This course is now available in Spanish. This course covers the laws that protect people from discrimination, harassment, and retaliation. Learn ways to prevent this conduct, and how to respond if it occurs.

 | 45 Minutes | SP



Stress Management 1.0 | Gestion du stress 1.0 (Global)

Stress is bad for people's health. We'll give you a few actions you can take to get yourself in control of it. Of course - taking up too much of your time would only make your stress worse, so we've condensed all the key information down to just the essentials.

 | 1 Minute | FR

New translations cont.



Stress Management 1.0 | Stressbewältigung 1.0 (Global)

Stress is bad for people's health. We'll give you a few actions you can take to get yourself in control of it. Of course - taking up too much of your time would only make your stress worse, so we've condensed all the key information down to just the essentials.

 | 1Minute | DE



Stress Management 1.0 | Control del estrés 1.0 (Global)

Stress is bad for people's health. We'll give you a few actions you can take to get yourself in control of it. Of course - taking up too much of your time would only make your stress worse, so we've condensed all the key information down to just the essentials.

 | 1Minute | SP



Inspirational Leadership 1.0 | Leadership d'influence 1.0 (Global)

This course will give you the concepts which you can put in to practice to develop that essential experience much faster. By the end of this course you will have the knowledge, skills and confidence to use the tools of the world's best inspirational leaders.

 | 30 Minutes | FR



Effective Delegation 1.0 | Délégation efficace 1.0 (Global)

Delegation is one of the most important business skills you can learn. Your ability to delegate, is largely shaped by your experiences. This course has been designed to teach you the core skills you can use to improve your effectiveness and help you to avoid the common pitfalls.

 | 15 Minutes | FR

New translations cont.



Managing Virtual Teams 1.0|

Gestion d'équipes virtuelles 1.0 (Global)

Virtual teams are fast-becoming the norm, so it's important you understand the best ways to motivate and manage them. This course will help you get the most out of your virtual teams and help you avoid the potential issues. It'll look at each process, step-by-step, so you don't miss anything.

 | 10 Minutes | FR



Managing Virtual Teams 1.0|

Conservación de la audición 1.0 (Global)

Virtual teams are fast-becoming the norm, so it's important you understand the best ways to motivate and manage them. This course will help you get the most out of your virtual teams and help you avoid the potential issues. It'll look at each process, step-by-step, so you don't miss anything.

 | 10 Minutes | SP



Managing Virtual Teams 1.0|

Management virtueller Teams 1.0 (Global)

Virtual teams are fast-becoming the norm, so it's important you understand the best ways to motivate and manage them. This course will help you get the most out of your virtual teams and help you avoid the potential issues. It'll look at each process, step-by-step, so you don't miss anything.

 | 10 Minutes | DE



The Mindful Leader 1.0|

Die achtsame Führungskraft 1.0 (Global)

If you want to refresh your focus, and become a better leader, you need to develop mindfulness. It's all about paying attention to the present moment. And it's vital for anyone who feels stressed at work. This course will show you how mindfulness works.

 | 15Minutes | DE

New translations cont.



The Mindful Leader 1.0 | El líder consciente 1.0 (Global)

"If you want to refresh your focus, and become a better leader, you need to develop mindfulness. It's all about paying attention to the present moment. And it's vital for anyone who feels stressed at work. This course will show you how mindfulness works.

 | 15 Minutes | SP



Workplace Hygiene 2.0 | **Hygiene am Arbeitsplatz 2.0** (Global)

Staying safe and healthy from disease at work is paramount, but it can be harder than it looks. This course will examine why workplace hygiene is so important, look at some context about workplace hygiene, and give you tips on how to keep where you work safe and healthy.

 | 5 Minutes | DE



Workplace Hygiene 2.0 | **Hygiène au travail 2.0** (Global)

Staying safe and healthy from disease at work is paramount, but it can be harder than it looks. This course will examine why workplace hygiene is so important, look at some context about workplace hygiene, and give you tips on how to keep where you work safe and healthy.

 | 5 Minutes | FR



Workplace Hygiene 2.0 | **Higiene en el lugar de trabajo 2.0** (Global)

Staying safe and healthy from disease at work is paramount, but it can be harder than it looks. This course will examine why workplace hygiene is so important, look at some context about workplace hygiene, and give you tips on how to keep where you work safe and healthy.

 | 5 Minutes | SP

New translations cont.



Making Meetings Matter 2.0 | Rendre les réunions intéressantes 2.0 (Global)

We've all been in terrible meetings. This course will explain how in order to enhance productivity, increase engagement, and make work fun again – we need to change the way all those meetings we spend so much time in are designed, led, and experienced.

 | 30 Minutes | FR



Making Meetings Matter 2.0 | Hacer que las reuniones cuenten 2.0 (Global)

We've all been in terrible meetings. This course will explain how in order to enhance productivity, increase engagement, and make work fun again – we need to change the way all those meetings we spend so much time in are designed, led, and experienced.

 | 30 Minutes | SP



Making Meetings Matter 2.0 | Meetings relevant gestalten 2.0 (Global)

We've all been in terrible meetings. This course will explain how in order to enhance productivity, increase engagement, and make work fun again – we need to change the way all those meetings we spend so much time in are designed, led, and experienced.

 | 30 Minutes | DE

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